

All Saints Lutheran Church

Church Council

Meeting Minutes – March 25, 2021

Attending: Pastor Kristin Schultz, Kris Ericson, Diana Lewis, Jim Kruger, Megan Barnes, Lucy Archambault, Martha Debelak, Gloria Napper-Owen, Lyndi Dittmer-Perry, Kurt Rager and Brian Hughes.

1. Meeting Called to Order with a Prayer – Kris
 - a. Called to Order at 6:31 pm.
2. Approval of Consent Agenda – Brian
 - a. Meeting Consent Agenda (Agenda, February 25, 2021 minutes, March 12, 2021 minutes, and Committee reports). The motion to accept was made by Jim and seconded by Lyndi. The motion was approved unanimously.
3. Financial Report and Orientation- Diana
 - a. We have an outside accountant who does our payroll, pays the payroll taxes and reconciles the bank account for us.
 - b. The Balance sheet was reviewed including the assets, liabilities and equity. Designated contributions are recorded in equity items to keep track of them as well as when they are utilized.
 - c. The Income and Expense Statement was reviewed for the month of February. For February the total income was over \$31,000, expenses were \$25,824 for a positive balance of \$5,251. In combination with the PPP loan funds carried over from 2020, the church is \$25,773.78 ahead of expenses as of the end of February.
 - d. For the month of February the Preschool had Income of \$9,867.94 and \$9,601.02 of expenses which put the preschool ahead by \$266.92 for the month and ahead for the year to date by \$3,572.61.
4. Summer Service Learning Groups – Fellowship Hall – Kristin
 - a. Katie Hallstrom works to find places for student learning groups to stay when they come to Albuquerque to visit. There are four groups planning on coming to Albuquerque this summer and they do pay a small amount per person when they stay. We need to decide if we would like to be part of this and host some students this year. The council had approved providing space for students to be housed prior to the pandemic.
 - b. Kris made a motion to allow these groups to come in if COVID restrictions allow this and they are willing to follow our protocols. Gloria seconded the motion. During discussion it was noted that given our limitations of how many people can be in the building, a group of visiting students may put us over the maximum for services. The motion was approved unanimously.
5. Officer Discussion and Elections – Kris
 - a. Each member of the council was asked to briefly describe what they are willing to do service-wise for the council. All three positions (President, Vice-President and Secretary) cannot be filled by members in their first year of service.
 - b. Using an ecclesiastical process for the election, Pastor Kristin served as the counter of the votes submitted to her via Private Chat in Zoom. The three officer positions have been elected as follows:
 - President – Kris
 - Vice-President – Brian
 - Secretary - Megan
6. Council Liaison Assignments – Kris

- a. Kris provided a description of each committee and then each council member was asked to select one committee to be the liaison for over this coming year.
 - Kris – Property
 - Brian – Community Outreach
 - Megan – Faith Formation
 - Diana – Finance
 - Jim – Development
 - Lucy – Worship and Music
 - Martha – Endowment Fund
 - Gloria – Preschool
 - Lyndi – Memorial
 - Kurt – Kris will talk to Kurt about Evangelism
7. Preschool COVID Responses / Lack of Responses - Kris
 - a. It has come to our attention that the Preschool has been lax in its response to COVID protocols established at ASLC and required by state law. Primarily, masks have not been worn appropriately for a long time. This puts our staff at risk as well as the children and their families.
 - b. Gloria made a motion that we: require the staff to take COVID Safety training; send a notice to the parents and guardians that masks are required except when eating, drinking or sleeping for persons over two years old; we post the mask requirements established by the CDC and CYFD; and a document will be given to Marleta from the Council with the church's expectations. This will be accomplished within a two-week time frame. If these actions do not put us in compliance, the council will self-report the organization to the Environment Department and close the preschool for a quarantine period to assure safety. This will potentially result in a loss of pay for the staff if the program is shut down for any amount of time. The motion was seconded by Lyndi.
 - c. The motion passed unanimously. Lyndi will draft the document and Gloria will review it.
8. Special Council Meeting - Kris
 - a. We will hold a special council meeting on April 15th or 8th to discuss the reopening of the church during the pandemic. The actual date will be determined via email.
9. For the Good of the Order – All
 - a. Sailboat Church – Pastor has provided the “Sailboat Church” book for each council member to pick up in the church office.
 - b. Pastor will be taking a week off for vacation the week after Easter.
 - c. Prayer Requests
 - d. Celebrations
10. Adjournment/Closing Prayer
 - a. Adjourned at 8:22 pm with prayer by Pastor Kristin.

Respectfully Submitted by Brian Hughes